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KIRK CALDWELL
MAYOR

ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

715 SOUTH KING STREET, SUITE 211, HONOLULU, HAWAII 96813-3091
Phone: (808) 768-7786 • Fax: (808) 768-7768 • EMAIL: ethics@honolulu.gov
Internet: www.honolulu.gov/ethics



CHARLES W. TOTTO
EXECUTIVE DIRECTOR & LEGAL COUNSEL

AMENDED AGENDA
Honolulu Ethics Commission
January 21, 2015 – 11:30 am
Standard Financial Plaza
Conference Room, Suite 211
715 South King Street
Honolulu, Hawaii 96813

- I. CALL TO ORDER
 - A. Introduction of Commissioners, Victoria Marks and Allene Suemori, and Legal Clerk I, Kristine Bigornia.
- II. For Action: Request for a Motion to Approve the Minutes of the Open Session of the November 27, 2014 Meeting.
- III. OLD BUSINESS
 - A. Confirming the date and time for the February 18 and March 18, 2015 meetings and setting the April and May 2015 meetings.
- IV. NEW BUSINESS
 - A. For Discussion: Administrative News
 1. Complaints and requests for advice statistics through last month.
 2. Website statistics.
 3. Status of Fiscal Year 2015-2016 Operating Budget.
 4. Status of the Reallocation of the Investigator II to an Investigator III Position.

5. Report on Board and Commission Members' Mandatory Ethics Training.
 6. Report on Mandatory Annual Financial Disclosures from City Officers and Mandatory Lobbyist Registrations and Annual Reports.
 7. Miscellaneous Matters Affecting Staff.
- B. For Action: Nominations and Election of the Chair and Vice Chair for 2015.
 - C. For Discussion: News Release Policy.

V. EXECUTIVE SESSION (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; HRS Section 92-5(a)(4), to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

- A. For Action: Request for a Motion to Approve the Minutes of the Executive Session of November 27, 2014 Meeting. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8));
- B. For Action: Request for a Motion to Find Probable Cause of Violations of ROH Sec. 3-8.8(b) (Receipt of Gifts in Excess of \$200 Gift Cap) and RCH Sec. 11-103 (Failure to File Conflict of Interest Disclosures) by a City Officer. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8));
- C. For Action: Request for a Motion to Find Probable Cause of Violations of ROH Sec. 3-8.8(b) (Receipt of Gifts in Excess of \$200 Gift Cap) and RCH Sec. 11-103 (Failure to File Conflict of Interest Disclosures) by a City Officer. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8));
- D. For Action: Request for a Motion to Find Probable Cause of Violations of ROH Sec. 3-8.8(b) (Receipt of Gifts in Excess of \$200 Gift Cap) and RCH Sec. 11-103 (Failure to File Conflict of Interest Disclosures) by a City Officer. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8));
- E. For Action: Request for a Motion to Find Probable Cause of Violations of ROH Sec. 3-8.8(b) (Receipt of Gifts in Excess of \$200 Gift Cap) and RCH Sec. 11-103 (Failure to File Conflict of Interest Disclosures) by a City Officer. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8)); and

- F. For Action: Request for a Motion to Find Probable Cause of Violations of ROH Sec. 3-8.8(b) (Receipt of Gifts in Excess of \$200 Gift Cap) and RCH Sec. 11-103 (Failure to File Conflict of Interest Disclosures) by a City Officer. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8)).

VI. ADJOURNMENT